



## Resident Camp Childcare Personnel Position Description

**Position Title:** Resident Camp – Child Care Personnel  
**Department:** Youth and Camp  
**Classification:** Part-time, Non-Exempt  
**Supervisor:** Youth and Camp Director  
**Salary:** \$771.15 (for the time at resident camp)  
**Meeting Rate:** Minimum Wage - \$16.00 per hour (for all pre-camp meetings scheduled by the Youth and Camp Director)

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*The following statements are intended to describe the general nature and level of work being performed. They are not intended to be construed as an exhaustive list of all responsibilities or requirements of this position. Employees are expected to perform other functions as assigned or requested to further support the organization's mission.*

### Position Summary

Temple Akiba's Resident Camp Childcare Personnel has the direct responsibility of resident camp staff's children as approved by Temple Akiba's Executive Director. Childcare Personnel supervise and program activities for the children in their care. In addition, Childcare Personnel are responsible for the hygiene, well-being, and safety of the children while in their care.

### Essential Position Responsibilities

- Create a warm and welcoming, safe and secure childcare atmosphere and environment
- Sleeps in the cabin with the children in their care in order to supervise the children and to ensure their safety and well-being
- Develop and implement age and content appropriate activities
- Ensure the health and hygiene of themselves and the children in their care, as well as the cleanliness of the childcare area and the entire camp
- Is knowledgeable of, enforces, and follows all safety guidelines and emergency procedures as well as knowing the whereabouts of the children in their care at all times
- Consistent, honest, and respectful communication with Camp Director, the parents of the children in their care, and all other camp staff
- Serve as a positive role model
- Attend all meetings and trainings prior to and at camp as assigned
- Maintain the highest quality of courtesy, friendliness and service toward campers, visitors and other staff
- Understand and support Temple Akiba's and Camp Akiba's mission, vision, and values
- Work effectively with all staff members
- Additional responsibilities may be assigned



Skills

- Ability to work independently, take initiative, and follow instructions
- Knowledge of Jewish history, traditions and culture
- Ability to plan and lead programs for children under five years of age
- Ability to communicate effectively

Education, Experience and Requirements

- Completed Sexual Harassment Prevention and Mandated Reporter Trainings
- Complete Background Check and Fingerprinting
- CPR/First Aid/AED Certified
- Be present at Camp for its entirety
- Attend all staff meetings and unit meetings as assigned

Supervisory Responsibilities

No supervisory responsibilities required.

Physical Demands

While performing the duties of this job, the Resident Camp Childcare Personnel is regularly required to sit, stand, use hands to finger, handle or feel objects or controls, reach with hands and arms, and talk or hear. This person is required to move about the entire camp facilities and grounds, throw, catch, bend, squat, and kick amongst other related movement. It is also necessary to and lift and carry up to 50 lbs.

Work Environment

Resident Camp and responsibilities will occur at an offsite resident camp facility that is not owned or under the control of Temple Akiba. The environment consists of indoor facilities, sleeping cabins, dining hall, outdoor play areas and pools.

Acknowledgement:

I have read and received the Resident Camp Childcare Personnel position description. I understand that this description is a summary of responsibilities and is not intended to be an all-inclusive list. My position may include additional responsibilities as required. My signature below indicates receipt of this document and does not alter the at-will employment relationship in any way. If I have any questions about my position description or about my position I may contact my supervisor.

\_\_\_\_\_  
Employee Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Employee Name Printed